

QUALITY ALERT

Created By: Sam James (Quality Manager)

Authorised By: James Brown (Director)

Business:	MIDA Civil Engineering Ltd			ALERT																																																																													
Title:	Pre-Binder Inspection Form Overview		Reference No:	QA011																																																																													
Issued By:	Sam James		Issue Date:	20/7/23																																																																													
Type of Alert:	Compliance																																																																																
Subject:	Pre-Binder Inspection																																																																																
Operatives Affected:	Roads and Sewers Gangs																																																																																
Details:	Dip sheets to be witnessed with Tarmac Rep and all test requirements of the Local Authority to be adhered to and Understood, CCTV to be checked as complete before laying base and binder and any defects assessed, As built recorded and checked by Engineer and Manhole and gully protection in place Pre-Binder Inspection Contract No. Contract Number Engineer Name Contracts Manager Name Site Manager Name Signature Signature Signature <table><thead><tr><th rowspan="2">Check Items</th><th rowspan="2">Person Responsible</th><th colspan="2">Correct</th><th rowspan="2">Notes</th></tr><tr><th>Yes</th><th>No</th></tr></thead><tbody><tr><td>Pre-Start DIP Meeting [with Sub-Contractor]</td><td>Site Manager</td><td></td><td></td><td></td></tr><tr><td>Sub-Base Tamping Complete & verified</td><td>Site Manager & Contracts Manager</td><td></td><td></td><td></td></tr><tr><td>Kerb Face Formation</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Sub-Base Level</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Ironwork Levels</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Cover Slabs</td><td>Site Manager</td><td></td><td></td><td></td></tr><tr><td>Manholes – Are All Manhole Inspections/Forms Complete?</td><td>Engineer & Site Manager</td><td></td><td></td><td></td></tr><tr><td>Is CCTV Complete & Correct?</td><td>Site Manager & Contracts Manager</td><td></td><td></td><td></td></tr><tr><td>Are Air Tests Complete & Accepted?</td><td>Site Manager</td><td></td><td></td><td></td></tr><tr><td>Are Ramp Locations All Correct?</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Have ALL Gullies Been installed?</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Are all gullies protected?</td><td>Site Manager</td><td></td><td></td><td></td></tr><tr><td>Have All Lateral been installed & Positions Surveyed?</td><td>Engineer</td><td></td><td></td><td></td></tr><tr><td>Have All Ducts Been installed & Positions Surveyed?</td><td>Engineer</td><td></td><td></td><td></td></tr></tbody></table> 0001/28 Issue 1 Page 1 of 1 Issue Date: 10/04/2023				Check Items	Person Responsible	Correct		Notes	Yes	No	Pre-Start DIP Meeting [with Sub-Contractor]	Site Manager				Sub-Base Tamping Complete & verified	Site Manager & Contracts Manager				Kerb Face Formation	Engineer				Sub-Base Level	Engineer				Ironwork Levels	Engineer				Cover Slabs	Site Manager				Manholes – Are All Manhole Inspections/Forms Complete?	Engineer & Site Manager				Is CCTV Complete & Correct?	Site Manager & Contracts Manager				Are Air Tests Complete & Accepted?	Site Manager				Are Ramp Locations All Correct?	Engineer				Have ALL Gullies Been installed?	Engineer				Are all gullies protected?	Site Manager				Have All Lateral been installed & Positions Surveyed?	Engineer				Have All Ducts Been installed & Positions Surveyed?	Engineer			
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Action Required:	Quality Manager/Site Manager/Engineer to witness and sign off dips and record and complete and sign off QMF 28 Pre Binder-Inspection Form together as required noting any changes which may be due to design or Highway request																																																																																
Further Information:	Pre-Binder Inspection sheet QMF 28																																																																																
Method for Communication:	Tool Box Talk																																																																																